

# Announcement of the Battle Of the Bay Micro-Conference

*Hosted by FIRST Robotics Team 319, Big Bad Bob*

*FIRST* Robotics Competition Team 319 BIG BAD BOB and the Organization Committee of Battle Of the Bay (BoTB) seeks *FIRST* Robotics Competition Team proposals for Presentations or Seminars that promote excellence in *FIRST* and further the *FIRST* Community knowledge. Proposals from teams which have not previously attended BOTB are due by **October 12th, 2019**.

Selection of projects will be completed by **October 15th, 2019**.

***The Teams who are ultimately selected to present will be granted \$50 off admission to compete and present at BOTB on November 9, 2019.***

***The schedule of presentations has not been finalized, but each team will present twice. Presentations will be allotted one hour time slots.***

## **Purpose**

Battle Of The Bay Micro-Conference proposals are expected to promote excellence and community knowledge in *FIRST* through sharing institutional knowledge from within your team in areas that you feel you excel, especially in technical, mechanical, programmatic, business, administrative or outreach advancements and processes. Proposals are welcome from all instructional program areas. Proposals are encouraged from students or mentors representing *FIRST* Robotics Competition Teams in attendance of Battle Of The Bay. Projects should cover the team

member's professional and content expertise, or in other teaching and learning or service areas to promote excellent and lasting learning at the *FIRST* Robotics Competition participant level.

## **Eligibility**

All *FIRST* Robotics Competition Teams who intend to attend Battle Of The Bay are eligible to submit one (1) proposal.

## **Funding**

Up to three (3) proposals will be selected, and those submitting *FIRST* Robotics Competition Teams will be granted \$50 reduced registration fee to Battle of the Bay 2018.

## **Submission**

Teams will submit their proposal in PDF format via email to [bigbadbob319@gmail.com](mailto:bigbadbob319@gmail.com) with the following information:

Subject: BOTB Micro-Conference Proposal - [Team Number]

Email body:

Team Number and Name:

Submitter Information:

[Name, position on team]

[Email], [Phone]

Head Mentor Information, if submitter is not the Head Mentor

[Name], [Email], [Phone]

Title of Proposal:

### **Proposal Submission and Review Process**

#### **Step 1. A Review Board reviews the pseudonymous submitted proposals.**

An independent review board which will consist of Students and Mentors of *FIRST* Robotics Team 319, Battle Of The Bay Committee members, and may include Industry experts, will examine the pool of submissions with identifying team information removed, and make recommendations to the review board based upon factors including, but not limited to, novelty and relevance.

#### **Step 2. The Micro-Conference Committee reviews and approves the proposals**

The Micro-Conference Committee must review and approve the proposals with identifying Team Information after the recommendations from the review board are obtained. The committee may accept, reject, or make suggestions on how to improve the proposal to make it acceptable. Rejected proposals and proposals with improvement suggestions shall be returned to the proposer(s).

The committee will review the proposals with an emphasis on promotion of student learning.

**Step 3. If approved, you will receive notice from the Micro-Conference Committee.**

You will receive a letter of notification from the Micro-Conference Committee that your presentation is approved.

## Proposal Content

Potential applicants are welcome to discuss their ideas with Team 319 mentors and members before applying, but it is not required and will not be considered in the selection process. Submissions must be received by October 14th . The Committee recommends you allow enough time (at least 1-2 weeks) before the deadline for your application to be reviewed by your team's leadership, but it is not required. All applications must follow the format below.

Proposal Section	Proposal should address:	Suggested Length
Project Description	What issue or problem is being addressed? What are your goals and methods? What activities will address your goals? Who will be involved: how many mentors, students, etc.?	[1-2 PARAGRAPHS]
Rationale/ Evidence	Why is the project important? How do you know it is important, what is your evidence (i.e., how has the issue or problem been documented, and how will success be measured)? What is the need, both locally and in a system or national context?	[1-2 PARAGRAPHS]
<b>Total</b>	Successful proposals should not exceed two pages.	[3-5 PARAGRAPHS]